

Re-use Categories Register

Last revised: August 2023

## Within the Public Task and generally re-usable for free

### For commercial and non-commercial purposes

* Most faithful digitisation image reproductions of collection items, except material subject to third party restrictions
* Machine transcribed text files (e.g. Optical Character Recognition, or OCR, data)
* Most metadata, (often including author, title, URL, structural, technical, administrative, and long-form description)
* Published corporate documents (including policies, reports, and strategies)

### For non-commercial purposes

* Faithful digitisation image reproductions of collection items that are subject to third party restrictions
* Some other forms of content, including some digital reproductions in newer or complex formats
* Some other metadata, (including geographic and geospatial)

## Within the Public Task and generally re-usable for a charge

### For commercial and non-commercial purposes

* Moving image and sound content

### For commercial purposes

* Faithful digitisation image reproductions of collection items that are subject to third party restrictions
* Some other forms of content, including some digital reproductions in newer or complex formats
* Some other metadata, (including geographic and geospatial)

## Within the Public Task and generally not available for re-use

* Any document that has not been used for a purpose other than its initial purpose within the Library's Public Task
* Any document that has not been made available by the Library and may not be made available under relevant legislation, such as the Freedom of Information (Scotland) Act 2002
* Any document the supply of which would be illegal or counter to the public interest, including anything:
  + That is embargoed
  + That would not be lawful to process under data protection legislation
  + That would in any other manner be harmful to any person's privacy or safety
  + The supply of which would threaten the safety of the content, the collection, or the Library's materials or premises.

## Outside the Public Task or Scope of the Regulations

* The Library's brand and logo
* Commercial, promotional, advertising, merchandising, and associated products created, produced, commissioned, sold, or otherwise handled by the Library
* Documents prepared to third party commission or in conjunction with any third party for purposes other than the Library's Public Task
* Documents in which there is intellectual property owned by a third party.

## Document information

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## Document control

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