

# National Library of Scotland

## Non-collection Content Licensing Policy

### 1. Introduction

This policy outlines the National Library of Scotland's (the Library's) approach to the licensing of non-collection content. The work of the National Library of Scotland is grounded in the [National Library of Scotland Act 2012](#), which defines the Library as a national resource for reference, study, research and bibliography, having particular regard to Scotland. In the context of this policy, 'non-collection content' means documents, files, datasets, and other forms of recorded information in which the Library is the only owner of intellectual property and which are not collection items, surrogates of collection items, or content related to content items otherwise captured by the Metadata and Digital Content Licensing Policy, such as collection metadata. The Library's corporate plans and published policies are examples of non-collection content. The Library is the intellectual property owner in all works created by its employees or contractors in the course of their duties or contracts, unless specifically agreed otherwise.

### 2. Principles

This licensing policy is based on the Library's commitment to be open and transparent. The Library produces a range of documents and other materials in which it is the intellectual property owner. Under the Freedom of Information (Scotland) Act 2002 (FOISA) and the Re-use of Public Sector Information Regulations 2015 (PSI) the Library has a duty to provide this information and to ensure it is easily re-usable. The Library is not a crown body, meaning that we do not create Crown copyright content. Therefore, we do not apply the UK Government Licensing Framework (UKGLF). This policy has been designed to align the Library's non-collection content licensing with the UKGLF.<sup>1</sup>

### 3. Standard licence

The Library's non-collection content is licensed with a [Creative Commons Attribution 4.0 International \(CC-BY 4.0\)](#) licence, unless an exception under this policy applies.

### 4. Exceptions to the standard licence

Non-collection content is not licensed with the standard licence if the content:

- Is subject to any legal, judicial, contractual, commercial, confidentiality, or related restrictions;
- Is not releasable under FOISA;
- Is a commercial publication as described on our FOISA publication scheme on [www.nls.uk](http://www.nls.uk);
- Is another commercial product;
- Is the Library's logo or brand, including brand imagery and advertising; or
- Contains intellectual property owned by a third party.

### 5. Implementation

This policy is part of the Library's preparations for compliance with the PSI Regulations. Written procedures should guide implementation.

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<sup>1</sup> The UKGLF Open Government Licence v3.0 is compatible with the Creative Commons Attribution Licence

## **6. Review**

The Re-use and Licensing Group or its equivalent will review this policy by July 2016. Thereafter, the Re-use and Licensing Group or its equivalent will review this policy every two years.

Policy created by the Intellectual Property Officer

Policy controlled by the Re-use and Licensing Group

June 2015